

# The Constitution of The Glendale League

Amended 18th July 2005

- 1) The organisation will be known as '**The Glendale League**', hereafter known as "the League".
- 2) **Objectives:** The League will exist to provide the facilities and infrastructure to allow school age children who are members of junior football clubs from the Glendale and surrounding area to participate in competitive football matches.
- 3) **Ethos:**
  - a) The League will not discriminate against any players, coaches or parents on the basis of gender, race, disability or religion.
  - b) Players of all standards will be encouraged to participate in matches and the League will place a low emphasis on the importance of winning any competition.
  - c) The highest priority will be given to the safety of the players both in terms of the playing conditions and facilities and in terms of each individual child's personal security.
  - d) All matches shall be played in a sporting and enjoyable atmosphere.
- 4) **Membership:** Any junior football club within the League's area may apply for membership. The League committee at the time will determine whether any new applicants may be admitted. The League must be satisfied that the club holds the same ethos as the League before they are admitted.

## 5. Committee:

- a. A duly elected League Committee will be responsible for the day to day running of the League.
- b. Save as provided for in the Rules and Regulations of The Football Association and the County Association to which the League is affiliated, the League Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the League Rules.
- c. The League Committee shall include the following executive Offices: Chairperson, Vice Chair person, Treasurer and Secretary, plus additional members elected at an Annual General Meeting. One person may hold no more than two positions of League Office at any time.
- d. The League Committee will have the jurisdiction necessary to appoint sub committees as it deems necessary and to determine their powers and terms of reference.
- e. Each Official and committee member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting.
- f. Decisions of the League Committee shall be made by a simple majority of those attending the League Committee meeting. The Chairperson of the League Committee meeting shall have a casting vote in the event of a tie.
- g. Meetings of the League Committee shall be chaired by the Chairperson or in their absence the Vice Chairperson. The quorum for the transaction of business of the League Committee shall be three.
- h. Decisions of meetings of the League Committee shall be entered into the Minute Book of the League to be maintained by the League Secretary.
- i. The League Committee shall hold not less than three meetings a year. Any member of the League Committee may call additional meetings of the League Committee by giving not less than seven days notice to all members of the League Committee.
- j. An outgoing member of the League Committee may be re-elected. Any vacancy on the League Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining League Committee members and approved by a simple majority of the remaining League Committee members.
- k. The Committee shall bring proposals to change existing rules, competition formats, or other arrangements directly affecting clubs before regular meetings of member clubs. Each member club present will have one vote regardless of the number of teams they have entered in the League. Decisions of club meetings will be made by a simple majority. In the event of a tie the League Chairperson will have the casting vote.
- l. Clubs who wish to submit proposals for consideration at club meetings should do so in writing to the League Secretary at least fourteen days in advance of the meeting.

## **6) Annual and Special General Meeting:**

- a. An Annual General Meeting (AGM) shall be held in each year to:
  - i. Receive a report of the activities of the League over the previous year
  - ii. Receive a report of the League's finances over the previous year
  - iii. Elect the members of the League Committee
  - iv. Consider any other business.
- b. Nominations for election of members as League Officers or as members of the League Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the League to the League Secretary not less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the League Secretary not less than 21 days before the Meeting.
- c. A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 21 days of the receipt by the League Secretary of a requisition in writing signed by not less than five member\_clubs stating the purposes for which the meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.
- d. The Secretary shall use whatever method/s of communication he/she considers most effective to give notice of the date of a General Meeting together with the resolutions to be proposed at least fourteen days before the Meeting.
- e. The quorum for a General Meeting shall be 75% of member clubs.
- f. The Chairperson, or in their absence a member selected by the League Committee, shall take the chair. Each club present at General meetings shall have one vote and resolutions shall be passed by a simple majority except any vote concerning a dissolution of the League which will be dealt with according to the rules set out in section 11 below or any vote concerning a change to this constitution which will be dealt with in accordance with the rules set out in section 12 below. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
- g. The League Secretary, or in their absence a member of the League Committee, shall enter Minutes of General Meetings into the Minute Book of the League.

**7) Competition Rules:** The League Committee, prior to each season, will determine the rules for all competitions.

**8) Code of Conduct:** A code of conduct to cover players, coaches, parents and spectators will be agreed by the League Committee prior to each season. Any individual, team or club found to be in contravention of the agreed code of conduct may be suspended from participating in the League following a vote by the League Committee. This will only happen following a prior written warning.

**9) Discipline:** The League will have the jurisdiction to appoint a disciplinary committee consisting of a minimum of three members including a minimum of one member of the executive committee, to deal with serious or persistent breaches of League rules or codes of conduct. The disciplinary committee shall have the right to impose such sanctions on clubs and individuals as it deems necessary to ensure the proper functioning of the League and the promotion of ethical behaviour. Such decisions shall be subject to the rules of Northumberland Football Association. The details of the correct procedure for registering a complaint to the committee, how the committee should deal with such issues, including any appeal procedure will be set out in detail in the League rules and made available to secretaries of member clubs.

**10) Finance:** The finances of the League will be handled in accordance with the following rules.

- a) All monies raised by or on behalf the League will be applied to further the stated objectives of the League and for no other purpose.
- b) The Treasurer appointed by the committee will keep proper accounts of the finances of the League, these will be available at all times.
- c) A qualified auditor appointed by the full League Committee will audit the League accounts at the end of each season.
- d) An audited statement of accounts covering each season will be submitted for approval by the League Committee at the AGM.

- 11) Dissolution:** The League may be dissolved only if all League Committee members are given at least fourteen days notice in writing that a dissolution vote is to take place at a meeting and if at that time quorum of two-thirds of the voting members of the Committee including two office bearers approve such an action. No vote can be taken unless a quorum is achieved. Under these circumstances the following procedures will apply.
- a) The League Committee will appoint a sub-committee to deal with any assets owned by the League.
  - b) All debts and liabilities including obligations to bodies who may have awarded grants to the League will be discharged out of the proceeds of the sale of assets.
  - c) Any monies or assets left remaining will be gifted to an organisation with similar objectives and ethos as decided by the League Committee.
- 12) Alterations to the Constitution:** any proposal to alter this constitution must be put before the League AGM. Any alteration will require a two-thirds majority of the Committee Members empowered to vote.